

Preventing exposures from suppliers and outside employees during deliveries

All construction work depends on having an adequate supply of materials and appropriate equipment. During the pandemic, a delivery plan should be in place to explain who may enter the job site and where they may travel, in order to reduce close contact and possible exposures to workers on the job site.

1. Material deliveries are generally made at a dock or other designated location. During COVID-19, many contractors have adopted new rules for deliveries.
2. Schedule deliveries to avoid several deliveries at one time at a single location, to insure physical distancing.
3. Communicate with drivers in advance of the delivery about the site procedures. Delivery drivers may or may not be allowed on the project.
 - a. If drivers are allowed on the job site, each should go through the health screening process as all other workers. Delivery drivers who have symptoms of COVID or have been exposed to someone with COVID should not be allowed on the project. Those that are approved through the health screen should be told to follow the project rules (wear a face covering while onsite, maintain physical distance, use hand sanitizer).
 - b. If drivers are not allowed on the job site, other workers must retrieve the materials from the delivery. Ideally, the materials are not manually handled but are moved using powered devices to avoid exposures to surfaces.
4. Implement practices that do not require signatures to acknowledge receipt of products. This may be accomplished through an electronic exchange (ie email or text).
5. Prior to delivery, determine if materials will need to be sanitized or quarantined. Some contractors choose to quarantine products that have come from areas with high cases of COVID. This will require a designated location, recording system for date of delivery and time for quarantining, and procedures for working in the quarantine area (PPE requirements).